



LTR Industries (Ottawa) Limited supplies Commercial Millwork to the general construction industry, Interior Designers and individual commercial/residential clients and offers complete design/build services, or pre-costed tendered jobs.

LTR Industries is looking for a **Project Manager** to join our growing team. Reporting directly to the Senior Project Manager, you will bring knowledge and a strong ethic.

Your duties will include:

- Manage projects in a coordination role from start to end.
- Comprehend, interpret and design detailed working plans from preliminary sketches, specifications and other client supplied data.
- Review project plans and specifications and coordinate with the team to confirm complete scope.
- Evaluate progress and prepare detailed reports regarding job status.
- Determine needed resources from start to finish with attention to budgetary limitations.
- Communicate with clients to adhere to their specific requests.
- Communicate with clients and installers for on-site measurements.
- Ensure supplies and materials are ordered and delivered according to schedule.
- Conduct site checks to monitor progress and quality standards.
- Communicate with clients to adhere to their specific requests.
- Hire sub-contractors and other sub-trades and allocate responsibilities.
- Supervise the work of installers and give them guidance when needed.
- Communicate with clients and installers for on-site measurements.
- Train and mentor project coordinators depending on the size of the project.
- Other responsibilities as assigned by Senior Project Manager

You will bring:

- Three to five years' experience in residential and/or commercial millwork.
- Ability to organize and prioritize projects.

ADDRESS

2610 Rideau Road, ON K1X
1A1

EMAIL

Mail@LTRIndustries.com

OFFICE

613-822-3376

LTRIndustries.com



Architectural Millwork

- Strong knowledge of cabinet construction and installation.
- Strong business acumen in project planning and management.
- Ability to pull apart drawings and technical specs with a solid understanding of millwork.
- In-depth understanding of millwork procedures, material, and project management principles.
- Excellent organizational and time-management skills.
- Previous experience in a leadership role with strong and proven leadership skills.
- Ability to work independently and in a team environment.
- Excellent knowledge of Microsoft Office Suite
- Experience with CAD and other industry drafting software.
- Strong written, and oral communication skills
- Able to work under pressure.
- A post-secondary degree in Project Management is considered an asset, but not mandatory.
- Traveling to sites will be required.

Job Types:

- Full-time, Permanent

Benefits:

- Company events
- Dental care
- Extended health care
- On-site parking
- Vision care

We provide a team atmosphere that fosters growth and critical thinking. Competitive compensation and a comprehensive benefit package await the right candidate.

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