



Architectural Millwork

LTR Industries (Ottawa) Limited supplies Commercial Millwork to the general construction industry, Interior Designers and individual commercial/residential clients and offers complete design/build services, or pre-costed tendered jobs.

LTR Industries is currently looking for a **Shipper/Receiver** to join our growing team. Reporting directly to the Production Manager, you will bring knowledge and a strong ethic.

Duties include:

- Receive all product deliveries and maintain flow of inventory to the facility (sort and unpack product or materials, operate forklift to transport product to appropriate areas)
- Safely load, unload, move, ship, and receive product and inventory.
- Ensure accuracy and integrity of inventory received.
- Complete paperwork with attention to accuracy.
- Collaborates and communicates with other departments with regards to preparing inventory, inventory movement, delivery inquiries and concerns.
- Maintaining a safe and clean working environment.
- Handling and moving materials throughout the warehouse.
- Assisting production workers with day-to-day tasks.
- Adhere to and comply with all health and safety rules, regulations, and legislation.
- Other responsibilities as assigned by the Production Manager.

Attributes:

- 1 to 5 years of shipping/receiving experience.
- Ability to read, analyze and interpret Architectural Millwork Drawings
- Forklift experience

ADDRESS

2610 Rideau Road, ON K1X
1A1

EMAIL

Mail@LTRIndustries.com

OFFICE

613-822-3376

LTRIndustries.com



Architectural Millwork

- Ability to work independently and in a team environment.
- Ability to stand/walk during shifts, and frequently push, pull, squat, bend, and reach.
- Attention to detail and a commitment to a high-quality standard.
- Good time management skills.
- Critical thinking with the ability to trouble shoot and develop creative solutions.
- Ability to lift 50 pounds.
- Strong communication skills
- Excellent time management skills
- Able to work under pressure.
- Familiar with a shop environment
- Must be hard working and reliable.
- Must have own vehicle, not on transit route.

Job Types:

- Full-time, Permanent

Benefits:

- Company events
- Dental care
- Extended health care
- On-site parking
- Vision care

We provide a team atmosphere that fosters growth and critical thinking. Competitive compensation and a comprehensive benefit package await the right candidate.

ADDRESS

2610 Rideau Road, ON K1X
1A1

EMAIL

Mail@LTRIndustries.com

OFFICE

613-822-3376

LTRIndustries.com